



SAFEGUARDING CHILDREN, YOUNG PERSON AND VULNERABLE ADULT POLICY

Introduction

S W Hygiene Ltd believes that it is always unacceptable for a child, young person or vulnerable adult to experience abuse of any kind and recognises its responsibility to safeguard the welfare of all children, young people and vulnerable adults, by a commitment to practice which protects them. In order to achieve this, we will ensure our staff are carefully selected, trained and a DBS check is completed where necessary. Furthermore, we will actively endeavour to keep up to date with national developments relating to the care and protection of children, young people and vulnerable adults.

Under no circumstances should S W Hygiene Ltd staff have any direct contact with children, young persons or vulnerable adults, however we recognise that;

- The welfare of the child, young person and vulnerable adult is paramount.
- All children, young people and vulnerable adults regardless of age, disability, gender, race, religious belief, sexual orientation or identity, have the right to protection from all types of harm or abuse.
- Working in partnership with children, young people and vulnerable adults and their carers is essential in promoting the children, young persons and vulnerable adult's welfare.

The purpose of the policy;

- To provide protection for the children, young people and vulnerable adults who may be on sites serviced by S W Hygiene Ltd and may come into contact with the company's employees or people working on its behalf.
 - To provide S W Hygiene Ltd employees or people working on the company's behalf with guidance on procedures they should adopt in the event that they witness or are informed that a child, young person or vulnerable adult has or is experiencing or, be at risk of harm
- This policy applies to all employees including the Board of Directors, senior managers or anyone working on behalf of S W Hygiene Ltd

We will seek to safeguard children, young people and vulnerable adults by;

- Ensuring that the organisation meets all its responsibilities in adhering to the requirements of the Children Act 2004 & Childcare Act 2006 and Equality Act 2010.
- Recruiting staff safely and ensuring all necessary checks are made.
- Sharing information about child protection and good practice with the customer's representative / child protection officer.
- Sharing information about concerns with agencies who need to know, and involving the customer's representative / child protection officer appropriately.
- Ensuring that all S W Hygiene Ltd employees and people working on the company's behalf understand their legal and moral obligations to protect children, young people and vulnerable adults from harm, abuse and exploitation.
- Ensuring that all S W Hygiene Ltd employees and people working on the company's behalf understand their responsibilities to work to the standards and procedures detailed in the company's Safeguarding Protection procedures.
- Ensuring that all S W Hygiene Ltd employees and people working on its behalf understand their obligations to report care or protection concerns about a child,



young person or vulnerable adult, or a worker's conduct towards a child, young person or vulnerable adult to the S W Hygiene Ltd designated person who will report to the customer's representative / child protection officer.

- Ensuring that the S W Hygiene Ltd designated person understands their responsibilities to refer any child, young person or vulnerable person protection concerns to the relevant authorities (i.e. police and / or social worker).
- Endeavouring to keep up to date with national developments relating to the care and protection of children, young people and vulnerable adults.
- By keeping a single, central record in place which is maintained in a secure storage place, and is only accessible to those dealing with the record.

The designated person for S W Hygiene Ltd is: James Ritchie

Remember that while you are working for and on behalf of S W Hygiene Ltd you should not talk to any unattended children, young people and vulnerable adults, and if you are approached you must immediately report this to the customer's representative / protection officer and to the S W Hygiene Ltd designated person.